



## Quality Policy

Our Quality service culture is characterized by client focus and continuous improvement in all we do.

The delivery of quality service shall be the focus of everyone at SQC Certification.

As we achieve success in the long-term pursuit of quality, our people will strive to:

- Meet client needs and exceed client expectations
- Respond quickly and wisely to rapid changes in the business environment and changing client needs.
- Attract and retain clients by being best-in-class.

To ensure continuing success of the quality initiative, our leadership will:

- Maintain an absolute, proactive and long-term commitment to client focus to continuous service improvement.
- Understand the concepts, be familiar with the tools and encourage techniques that enable us to fully integrate client focus in continuous improvement in everything we do.
- Act as role model for the quality values of SQC Certification
- SQC Certification has formulated an Impartiality committee for ensuring strict adherence to laid down impartiality norms and for reviewing of the norms on a time-to-time basis.

The Leadership and the Staff of SQC Certification are fully committed to providing all its clients and potential clients with a service that fully meets their requirements.

The certification process will ensure that all audits and certification decisions are conducted in accordance with the requirements of the relevant standard. In addition, SQC Certification is fully committed to ensuring that it complies with all accreditation board requirements, relevant standards and all requirements of any regulatory bodies as applicable.

SQC Certification will ensure that a professional service will be offered to clients through the use of trained, experienced and competent audit and support staff.

SQC Certification will continually seek to improve the services it offers and will do so through acting upon client's feedback, regular internal and external audits, and reviews of reports, reviews of staff, management review meetings and management meetings.

Any client who feels dissatisfied with any aspect of the services provided by SQC Certification is encouraged to put in writing their complaint which will be responded to promptly and thoroughly investigated.

Any client who disagrees with a Certification Decision has the right of appeal which will be put before an independent Appeals Panel, comprising individuals who are independent.



In conducting certification activities SQC Certification fully understands the importance of ensuring that the certification process and all audits are conducted in an impartial manner and no conflict of interest exists. To this end checks have been introduced throughout the certification process to identify any potential conflicts of interest and an independent Impartiality Committee has been established to oversee the operations of SQC Certification and in particular the certification process.

**Ms. Soni Patel**  
**(Director)**

A handwritten signature in black ink that reads 'Soni'. The signature is written in a cursive style with a horizontal line underneath the name.